

**Broadview Public Library District  
Board of Trustees Meeting  
April 22, 2010**

**1. Call to Order:**

President, Marva Newman called the meeting to order at 7:01 p.m.

**Roll Call:**

Present: Jerome Reed\*  
Verna Williams  
Robert McGill  
Marva Newman  
Dorothy Thomas (arrived at 7:06 pm)  
Valarie Watkins (arrived at 7:06 pm)

\*Acting Board Secretary

Also Present: Carl J. Caruso  
Bill Fates  
Linda Miller

Absent: Teresa Tyson

**2. Presentations:**

Bill Fates presented the financial information for the 9<sup>th</sup> month of the fiscal year..

March 31, 2010

<b>Income year to date</b>	\$907, 194.22
<b>Expenses year to date</b>	\$534,041.55
<b>Revenue over Expenses</b>	\$373,152.67

Expenditures:

Amount of monies remaining:	25%
Amount of monies spent:	75%

Mr. Caruso requested the life insurance account to be rechecked for adjustments. Mr. Fates will follow-up.

Mr. Fates will provide a written estimate for next year's audit.

**2. Introduction of Visitors:**

None

**4. Approval of Minutes:**

Mr. Caruso provided the amendment to March 18, 2010 regular Library Board minutes. Item #4 – Approval of Minutes, a new paragraph was added.

President Marva Newman moved to approve the March 18, 2010 regular Library Board minutes.

Voice Vote: 0 Ayes 0 Nays 0 Abstain 0 Absent

Trustee McGill stated that there is a correction to be made under the Board-Communication-Education-Information section #8 pertaining to the ‘date’. The audit year 2010 should reflect the 2009 audit.

Valarie Watkins moved to adopt the March 22, 2010 regular Library Board minutes with (1) correction. Verna Williams seconded the motion.

Voice Vote: 5 Ayes 0 Nays 1 Abstain 1 Absent

**5. Executive Director’s Report:**

- Board members should have received and filed the “*Statement of Economic Interest*”. Deadline to file is May 1, 2010.
- The office of Senator Yarbrough extended an invitation to the Board members requesting their attendance to the Pink Tea on Sunday, June 6, 2010.
- Mr. Caruso will be attending the Annual Rate meeting for IMRF on next Wednesday, April 28<sup>th</sup>.
- Trustee McGill asked a question in regards to the Gates Grants on how the PC’s were purchased. Mr. Caruso informed through an outside vendor purchase. Cost details would be provided at a later date.

**6. Approval of Purchase Order:      L824              \$4,537.00**

**7. Presentation of Expenditures:**

**March 2010**

A.	Payroll Expenditures	\$ 34,142.55
B.	Checks Expenditures	\$ 18,130.00
C.	Manual Checks Expenditures	<u>\$ 1540.12</u>
		\$ 53,812.67

Trustee McGill asked a question on what does the Amazon –GE Bank showing under the Manual Check section represent. Mr. Caruso indicated books added to the collections may be purchased through Amazon and the manual checks are accepted by GE Bank for these transactions.

Valarie Watkins moved to approve purchase order L824 in the amount of \$4537.00. Dorothy Thomas seconded the motion.

Roll Call:	Valarie Watkins	Aye
	Dorothy Thomas	Aye
	Jerome Reed	Aye
	Verna Williams	Aye
	Roberta McGill	Aye
	Marva Newman	Aye

Voice vote: 6 Ayes      0 Nays      0 Abstain      1 Absent

**8. Board Communications-Education-Information:**

President Marva Newman reported a new member has been added to the Board’s Law firm.

Trustee McGill attended a Black History and Culture Club Lecture on April 6, 2010. Dr. Louis, from Hinsdale Hospital presented a lecture on volunteering in Haiti.

On April 6, 2010 Trustee McGill attended a presentation at the Maywood Parks and Recreation Freedom Breakfast.

Trustee McGill attended a District 89 Special Meeting at Melrose Park School's Administrative Office during the month of April 2010.

**9. Committee Reports:**

None.

**10. Unfinished Business:**

A. The Board reviewed and discussed the Personnel Chapter 3– Serving Our Public – Per Capita Grant requirements on the state legal requirements for Board Members.

Mr. Caruso to follow-up on at least 30 days of statistics for pre-school age group activities utilizing the Children Library as in comparison to later year's numbers.

**11. New Business:**

A. Beginning July 1, 2010 the Health Insurance criteria changed for employees working 30 or more hours a week. At the next meeting Mr. Caruso will follow-up with information on employee classification levels and projected salary for 2010/2011.

**12. Executive Session To Discuss Site Selection:**

None.

**13. Adjournment:**

Valarie Watkins moved to adjourn at time 8:28 p.m. Dorothy Thomas seconded the Motion.

---

Marva Newman, President

---

Jerome Reed, Acting Board Secretary