



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

**Library Board of Trustees
Regular Meeting Agenda
Thursday, September 28, 2017, 7:00 pm**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Moment Of Silence**
- 4. Approval of Agenda**
- 5. Community Events and Announcements**

Any person from the public, Board of Trustees or Executive Director can bring forth information regarding events or announcement occurring in our community.

6. Public Comment

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public*.

7. Approval of Minutes

- a. Regular Board Meeting – Thursday, July 27, 2017, 7:00 pm

8. Officer Reports

- a. Treasurer

- i. Presentation of Expenditures:

	<u>July 2017</u>	<u>August 2017</u>
Payroll Expenditures	\$43,404.74	\$ 42,920.46
Checks Expenditures	<u>\$28,962.52</u>	<u>\$105,669.17</u>
	\$72,367.26	\$148,589.63

- ii. Bill Payment and Check Mailing Cycle FY18

9. Committee Reports

- a. None

10. Old Business -- None

11. New Business

- A. Approval: Robert Bosch, LLC PTAB Settlement Offer - \$2,207.53 + Interest TBD**
Roll Call Vote: The library's attorney, Klein, Thorpe & Jenkins, has recommended accepting this PTAB settlement offer.
- B. Discussion: Career Online High School**
Discussion: The Career Online High School is an accredited high school (not a GED program) whereby students earn a high school diploma through the library.
- C. Approval: Public Library Association Conference - \$6,500**
Roll Call Vote: Seeking approval for three slots (up to 3 staff members and/or 1 trustee) to attend the biennial conference to be held March 20-24, 2018 in Philadelphia, PA.
- D. Approval: Database Contract Renewals - \$2,657.63**
Roll Call Vote:
1. AtoZdatabases, \$1,500
 2. Mango Languages, \$1,157.63
- E. Approval: Library Closing Days**
Board Vote:
1. Staff In-Service Training Day, Monday October 9, 2017
 2. End of Year Holidays: Tuesday , December 26, 2017 & Tuesday, January 2, 2018
- F. Information:**
1. Last call for 3 trustees to attend ILA, October 10-12, 2017
 2. Illinois Public Library Annual Report (IPLAR) filed 9/1/2017
 3. FOIA Request from Nicole Trottie, West Suburban Journal News Publisher
 4. Trustee Requirements for Per Capita Grant Application
 5. Management Association membership renewed - \$980
 6. Junk Removal - \$1,725

12. Executive Director Report

Dispense of reading of report – Comments or questions by Board Trustees

13. Closed Session:

Roll Call Vote: Motion to adjourn to closed session pursuant to:

- a) 5ILCS 120 Section 2(c)(1) Appointment of legal counsel for the public body (discussion to approve of RFP to solicit for new provider)
- b) 5ILCS 120 Section 2(c)(3) Selection of a person to fill a public office vacancy (discussion)
- c) 5ILCS120 Section 2(c)(11) Litigation (discussion)
- d) 5ILCS120 Section 2(c)(21) Discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes (discussion)
 - New Business: Closed Session Meeting Minutes, Thursday, July 27, 2017

14. Approval of Items Discussed in Closed Session

- a) Request For Proposal (RFP) for Legal Services Released
- b) Closed Session Meeting Minutes, Thursday, July 27, 2017

15. Adjournment