

THE BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 21st, 2014

1. **CALL TO ORDER/ROLL CALL:**

The regular board meeting of the Broadview Public Library District Board of Trustees was called to order by President David Upshaw on Thursday, August 21st, 2014 at 6:32 p.m.

Present:

Katrina Arnold
Donna Barber
Robert Jones
Roberta McGill
David Upshaw
Michael Wideman

Also Present:

Executive Director, Melissa Gardner

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

4. **PUBLIC COMMENT (1)**

Shirley Redmond – Positive Progress

5. **APPROVAL OF MINUTES**

A. Tuesday, July 15th, 2014 Finance Committee Meeting Minutes.

Trustee Katrina Arnold motioned to accept the Tuesday July 15th, 2014 Finance Committee Meeting Minutes. Trustee Robert Jones seconded the motion.

Roll Call:

Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Abstain

5 Ayes 0 Nays 1 Abstain 0 Absent: Motion Carried

A. Thursday, July 17th, 2014 Regular Board Meeting Minutes.

Trustee Roberta McGill motioned to accept the Tuesday July 15th, 2014 Regular Board Meeting Minutes. Trustee Donna Barber seconded the motion.

Roll Call:
Katrina Arnold – Abstain
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Abstain

4 Ayes 0 Nays 2 Abstain 0 Absent: Motion Carried

6. BUSINESS

A. Budget Appropriation Ordinance

Trustee Katrina Arnold motioned for the approval of the Budget Appropriation Ordinance. Trustee Robert Jones seconded the motion.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

B. Estimate of Revenue

Trustee Katrina Arnold motioned for the approval of Estimate of Revenue. Trustee Robert Jones seconded the motion.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

C. Building Maintenance Ordinance

Trustee Katrina Arnold motioned for the approval the Building Maintenance Ordinance. Trustee Robert Jones seconded the motion.

Roll Call: Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

D. Prevailing Wage Ordinance

Trustee Robert Jones motioned for the approval the Building Maintenance Ordinance. Trustee Katrina Arnold seconded the motion.

Roll Call: Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

E. Handicap Accessible Entry

Trustee Katrina Arnold motioned for the approval of spending an amount not to exceed \$5,500.00 from special reserves to make the entryway to the Library entrance handicap accessible. Trustee Robert Jones seconded the motion.

Roll Call: Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

F. Staff In-Service Day Closing

Trustee Katrina Arnold motioned for the approval of closing the Library on October 13th, 2014 for a joint staff in-service day with the Eisenhower Public Library, Forest Park Public Library and the Elmwood Public Library. Trustee Robert Jones seconded the motion.

Roll Call: Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

7. CLOSED SESSION

Motion to adjourn to closed session pursuant to Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and pursuant to Section 2(c)(21) to discuss minutes lawfully closed under this act, for approval of the body.

8. VOTE ON ITEMS DISCUSSED IN CLOSED SESSION

There was no Closed Session action taken.

9. FINANCIAL REPORTS

A. Presentation of Expenditures:

	<u>July 2014</u>
Payroll Expenditures	\$36,391.06
Checks Expenditures	\$53,177.69
Building Expenditures	<u>\$0</u>
	\$89,568.75

Trustee Katrina Arnold motioned to table the presentation of expenditures until next month’s Board Meeting so the presentation of expenditures could be further overlooked by Trustees. Trustee Robert Jones seconded the motion.

10. MESSAGE FROM THE PRESIDENT

President David Upshaw requested that the Executive Director add The Directors Report to the Agenda of future Board Meetings for possible discussion by The Board.

11. ADJOURNMENT

Trustee Robert Jones motioned to adjourn the meeting at 7:25 p.m. Trustee Katrina Arnold seconded the motion.

Katrina Amiel

President

Margaret Smith

Secretary

approved JUL 16 2015