



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

**Library Board of Trustees  
Regular Meeting Agenda  
Thursday, July 26, 2018, 7:00 pm  
Schroeder Park District Board Room  
2600 S. 13th Ave. | Broadview, IL 60155**

**1. Call to Order/Roll Call**

**2. Approval of Agenda**

**3. Community Events and Announcements**

Any person from the public, Board of Trustees or Executive Director can bring forth information regarding events or announcement occurring in our community.

**4. Public Comment**

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public\*.

**5. Approval of Minutes**

- a. Regular Board Meeting – Thursday, May 24, 2018, 7:00 pm
- b. Special Board Meeting - Thursday, June 7, 2018, 7:00 pm

**6. Officer Reports**

- a. Treasurer
  - i. Presentation of Expenditures:

	<b>May 2018</b>	<b>June 2018</b>
<b>Payroll Expenditures</b> (Salary, IMRF, Social Security, Health Benefits)	\$68,149.89	\$48,658.17
<b>All Other Expenditures</b>	\$247,731.33	\$576,383.81
<b>Totals</b>	\$315,881.22	\$625,041.98

**7. Committee Reports - None**

**8. Old Business - None**

## 9. New Business

### A. **Approval: FY19 Levy - \$1,394,832.00**

The next step in our budget process is to approve the levy, which allows authorizes us to receive tax money.

### B. **Approval: FY19 .02% Building Maintenance Levy**

This additional levy is specifically for building maintenance.

### C. **Approval: VOIP System**

The current phone system will not transfer into the renovated space and must be upgraded. We are requesting the move to a Voice-Over-Internet-Protocol (VOIP) system to be current with the technology that will be present in the new facility.

### D. **Approval: ILA Annual Conference Attendance (Peoria, IL) - October 8 - 11, 2018 - \$2,600**

Trustee Katrina Arnold is the recipient of this year's Illinois Library Association Trustee of the Year. Trustee Arnold and Executive Director Keisha Hester will be attending for one day only for the award presentation (10/9/2018), and is seeking approval for two staff members to attend the full conference. Additional trustees may attend either the awards day or full conference, per amount available in the Trustee Conferences line item budget.

### E. **Board Consent: Committee Appointments for FY19**

Board President appoints committee members with consent of all board trustees.

### F. **Approval: Regular and Special Meeting Dates for FY19**

Board members approve meeting dates.

### G. **Conference Report: ALA Annual Conference 2018**

Trustee Robert Jones will give a summary of his attendance at this conference.

## 10. Information

- A. FOIA Request - The Lombard Company
- B. Thank You Letter from School District 89
- C. Construction Updates
- D. Strategic Planning Working Group Information
- E. Ross Clothing Stores Donation

## 11. Executive Director Report

Dispense of reading of report – Comments or questions by Board Trustees

## 12. Closed Session

- A. 5 ILCS 120/2(c)(11):Litigation
- B. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes
  - i. Regular Board Meeting - Thursday, May 24, 2018, 7:00 pm - Closed Session

## 13. Approval of Items Discussed in Closed Session

- A. Litigation strategy
- B. Minutes - Regular Board Meeting - Thursday, May 24, 2018, 7:00 pm - Closed Session

## 14. Adjournment