

BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MINUTES
May 15, 2014

1. CALL TO ORDER / ROLL CALL

The regular board meeting of the Broadview Public Library District Board of Trustees was held on Thursday, May 15, 2014. President David Upshaw called the meeting to order at 6:30 p.m.

Present:

Katrina Arnold
Donna Barber
Robert Jones
Roberta McGill
David Upshaw
Michael Wideman

Absent: None

Also Present:

Melissa Gardner, Executive Director
Lisa Knasiak, Youth Services Librarian

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

No action was taken.

4. PUBLIC COMMENTS (2)

Shirley Redmond – American Library Association Conference (ALA)
Wayne Arnold – Library Board

5. CLOSED SESSION

At 6:37 p.m., Trustee Roberta McGill motioned to adjourn to closed session pursuant to Section 2(c)(3). The selection of a person to fill a public office as defined in this Act, including a vacancy in a public office when the public body is given power to appoint under law or ordinance, and Section 2(c)(21) to discuss minutes lawfully closed under this act, for approval by the body. Trustee Robert Jones seconded the motion.

RECOVENE OPEN SESSION

At 8:13 p.m., Trustee Katrina Arnold motioned to return to open session. Trustee Robert Jones seconded the motion.

ROLL CALL

Present:

Katrina Arnold
Donna Barber
Robert Jones
Roberta McGill
David Upshaw
Michael Wideman¹

6. VOTE ON ITEMS DISCUSSED IN CLOSED SESSION

No action was taken.

ELECTION OF OFFICERS

Trustee Katrina Arnold motioned to table the election of officers because it was not agreed to be on the agenda. Trustee Robert Jones seconded the motion.

Roll Call:

Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Nay
Roberta McGill – Nay
David Upshaw – Nay
Michael Wideman – Nay

2 Ayes 4 Nays 0 Abstain 0 Absent: Motion Failed

According to Broadview Public Library District Bylaws, election of officers should take place in the month of May.

Nomination of Officers – 2014

A. President

Trustee Michael Wideman motioned to nominate the first candidate, Trustee Katrina Arnold, for President. Trustee Robert Jones seconded the motion.

Trustee Roberta McGill motioned to nominate the second candidate, Trustee David Upshaw, for President. Trustee Donna Barber seconded the motion. There being no further nominations, roll call vote was taken as follows:

Roll Call for Katrina Arnold:

Katrina Arnold – Aye
Donna Barber – Nay
Robert Jones – Aye
Roberta McGill – Nay
David Upshaw – Nay

¹ Trustee Wideman arrived at 6:47 p.m. in closed session.

Michael Wideman – Aye

Results

Tie Vote

David Upshaw received 3 votes. (Remains seated as president)

Katrina Arnold received 3 votes.

B. Vice President

Trustee Robert Jones motioned to nominate the first candidate, Trustee Michael Wideman, for Vice President. Trustee David Upshaw seconded the motion.

Trustee Roberta McGill motioned to nominate the second candidate, Trustee Donna Barber, for Vice President. There being no further nominations roll call vote was taken as follows:

Roll Call for Michael Wideman: Katrina Arnold – Aye
Donna Barber – Nay
Robert Jones – Aye
Roberta McGill – Nay
David Upshaw – Aye
Michael Wideman – Aye

Roll Call for Donna Barber: Katrina Arnold – Nay
Donna Barber – Aye
Robert Jones – Nay
Roberta McGill – Aye
David Upshaw – Nay
Michael Wideman – Nay

Results

Michael Wideman received 4 votes.

Donna Barber received 2 votes.

C. Secretary

Trustee David Upshaw motioned to nominate the first candidate, Trustee Roberta McGill, for Secretary. Trustee Donna Barber seconded the motion.

Trustee Michael Wideman motioned to nominate the second candidate, Trustee Robert Jones, for Vice President. Trustee Katrina Arnold seconded the motion.

Roll Call for Candidates: Katrina Arnold – McGill
Donna Barber – McGill
Robert Jones – Jones
Roberta McGill – McGill
David Upshaw – McGill

Results

Roberta McGill received 4 votes.
Robert Jones received 2 votes.

D. Treasurer

Trustee David Upshaw motioned to nominate Trustee Katrina Arnold for Treasurer.
Trustee Donna Barber seconded the motion.

Results

There being only one candidate for office, Katrina Arnold was elected unanimously.

The Broadview Public Library District fiscal years 2014-2015 Officers are as follow:

President	David Upshaw
Michael Wideman	Vice President
Roberta McGill	Secretary
Katrina Arnold	Treasurer

8. APPROVAL OF MINUTES

A. Thursday March 20, 2014 Board Meeting Minutes Closed Session

Trustee Roberta McGill motioned to approve Thursday March 20, 2014 Closed Session Minutes. Trustee Robert Jones seconded the motion.

Roll Call:

Katrina Arnold – Aye
Donna Barber – Nay
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

5 Ayes 1 Nays 0 Abstain 0 Absent: Motion Carried

B. Thursday April 17, 2014 Board Meeting Minutes

Trustee Roberta McGill motioned to table Thursday April 17, 2014 Board Meeting until the next board meeting. Trustee Katrina Arnold seconded the motion. All Ayes. Motion Carried.

9. BUSINESS

A. ALA Annual Conference

Trustee Donna Barber motioned to approve the Hotel & Travel expenses for the 2014 ALA Conference in Las Vegas not to exceed \$1,500.00 per person. Trustee Katrina Arnold seconded the motion.

The Board took a vote on the three trustees and the Executive Director that would be attending: Donna Barber, David Upshaw, Michael Wideman and Melissa Gardner.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Nay
David Upshaw – Aye
Michael Wideman – Aye

5 Ayes 1 Nay 0 Abstain 0 Absent: Motion Carried

B. Meeting Room Renovation

Trustee Katrina Arnold motioned to approve the renovation of the Meeting Room by SERVPRO at the cost of \$8,385.88. Trustee Robert Jones seconded the motion.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

C. Approval of Library Quarterly Bulletin – Summer 2014

Trustee Arnold motioned that the approval of the Library Quarterly Bulletin for Summer 2014 be removed from the agenda. Trustee Robert Jones seconded the motion.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Nay
Robert Jones – Aye
Roberta McGill – Nay
David Upshaw – Nay
Michael Wideman – Aye

3 Ayes 3 Nays 0 Abstain 0 Absent: Motion Failed

Trustee Donna Barber motioned to approve the Library Quarterly Bulletin Summer 2014. Trustee Roberta McGill seconded the motion.

Roll Call:
Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

10. Financial Reports

a. Approval of Purchase Order: L868 \$3,602.19 (March 2014)

Trustee Katrina Arnold motioned for the approval of purchase L863 in the amount of \$3,602.19 for the purchase of books and DVD's from Baker & Taylor. Trustee Robert Jones seconded the motion.

Roll Call

Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

b. Approval of Purchase Order: L869 \$2,848.72 (April 2014)

Trustee Katrina Arnold motioned for the approval of purchase L869 in the amount of \$2,848.72 for the purchase of books and DVD's from Baker & Taylor. Trustee Robert Jones seconded the motion.

Roll Call

Katrina Arnold – Aye
Donna Barber – Aye
Robert Jones – Aye
Roberta McGill – Aye
David Upshaw – Aye
Michael Wideman – Aye

6 Ayes 0 Nays 0 Abstain 0 Absent: Motion Carried

c. Presentation of Expenditures

March 2014

Payroll Expenditures	\$40,581.70
Operating Expenses	\$13,259.31
Building Expenditures	<u>\$ 0.0</u>
	\$53,841.01

April 2014

Payroll Expenditures	\$ 53,624.91
Operating Expenses	\$ 22,114.27
Building Expenditures	<u>\$ 3,139.52</u>
	\$ 78,878.70

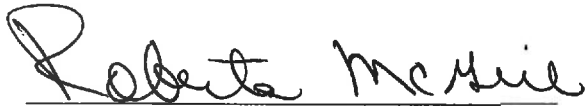
11. MESSAGE FROM THE PRESIDENT –None

12. ADJOURNMENT

Trustee Katrina Arnold motioned to adjourn the meeting at 9:13 p.m. Trustee Roberta McGill seconded the motion.



David Upshaw
President



Roberta McGill
Secretary