

**BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
ADMINISTRATIVE COMMITTEE MEETING MINUTES
Tuesday October 29th, 2013 – 6:30 P.M.**

1. Call to Order/Roll Call

Committee Chair Roberta McGill called the meeting to order at 6:30 p.m. with the following committee members present: Roberta McGill, Robert Jones.

Absent: Linda DuPree

Trustee Donna Barber and Executive Director Melissa Gardner were also present.

2. Pledge of Allegiance

3. Public Comment -None

4. Meeting Room Policy

It was motioned by Trustee Jones to review of revisions to the Meeting Room, Programs Policies, Literacy Tutor Guidelines and Meeting Room Reservation Request and Literacy Tutor Form and seconded by Trustee McGill. Motion carried with a unanimous vote.

At 6:54pm Trustee McGill motioned for a recess. This was seconded by Trustee Jones. The meeting was reconvened at 6:56 p.m.

Trustee Jones motioned to table program policies until the next meeting. Trustee McGill seconded the motion. Motion carried with a unanimous vote.

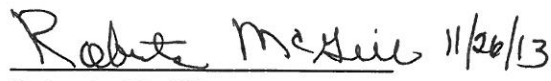
5. DVD Checkout


It was motioned by Trustee McGill to discuss checkout of DVD's to youth and revisions to the Materials Selection Policy, Videocassette Selection Policy and Request for Reconsideration of Library Materials Form as recommended and seconded by Trustee Jones. Motion carried with a unanimous vote.

Trustee Jones motioned to table the Material Selection Policy until the next meeting. Trustee McGill seconded the motion. Motion carried with a unanimous vote.

6. Adjournment

Trustee Jones motioned to adjourn at 8:10pm it was seconded by Trustee McGill.


Roberta McGill


David Upshaw
11/26/13