



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

**THE BROADVIEW PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING MINUTES – OPEN SESSION  
THURSDAY, SEPTEMBER 28, 2017, 7:00 PM**

A Regular Board Meeting of The Broadview Public Library District Board of Trustees was held on Thursday, September 28, 2017. President Eric Cummings presided over the meeting, also present was Secretary Robert Jones, Treasurer Marquetta Smith, Trustee Judy Hargrett and Executive Director Keisha Hester. Vice-President Katrina Arnold and Trustee David Upshaw were absent. A quorum was present; the meeting was called to order at 7:00 pm.

Note: Trustee David Upshaw arrived at 7:09 pm

Note: Trustee Hargrett departed at 8:04 pm

**Under *Community Events and Announcements*,**

Executive Director Keisha Hester informed the public of the upcoming Coffee & Conversation program.

**Under *Approval of Minutes*,**

The ***Thursday, July 27th, 2017, 7:00 pm Regular Board Meeting Minutes*** were approved as circulated.

**Under *Officer Reports*,**

Treasurer Marquetta Smith summarized the July & August 2017 Expenditures. The Treasurer's report showed a balance on hand of \$72,367.26 for July 2017 with Payroll Expenditures totaling \$43,404.74 and Check Expenditures totaling \$28,962.52. For August 2017 the Treasurer's report showed a balance on hand of \$148,589.63 with Payroll Expenditures totaling \$42,920.46 and Check Expenditures totaling \$105,669.17.

Under ***New Business***,

Secretary Robert Jones motioned to approve the Robert Bosch, LLC PTAB Settlement Offer. Secretary Robert Jones rescinded his original motion and re-motioned for approval of the Robert Bosch, LLC PTAB Settlement Offer + Interest TBD. The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***

Secretary Robert Jones motioned for discussion of the Career Online High School. Executive Director relayed information. The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***

Secretary Robert Jones motioned for approval of three slots for 2 staff members and 1 trustee (Treasurer Marquetta Smith) to attend the Public Library Association Conference. The motion was approved as read: ***Four (4) Ayes, One (1) Nay and One (1) Absent.***

Secretary Robert Jones motioned for approval of the Database Contract Renewals.

- AtoZdatabases - \$1,500.00
- Mango Languages - \$4,1157.63

The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***

Secretary Robert Jones motioned for the closing of the Broadview Library on the following days

- Staff In-Service Training Day, Monday October 9, 2017
- End of the Year Holidays, Tuesday, December 26, 2017 & Tuesday January 2, 2018

The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***

Under ***Information***,

Executive Director Keisha Hester took and dispensed information to and from the Board regarding ILA, Per Capita Grant Trustee requirements and library activities.

Secretary Robert Jones motioned to ***move to Executive Session at 7:36 pm.***

The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***

Secretary Robert Jones motioned to ***reconvene back to Open Session at 7:58 pm.***

The motion was approved as read: ***Five (5) Ayes, One (1) Absent.***



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Present was President Eric Cummings, Secretary Robert Jones, Treasurer Marquetta Smith, Trustees Judy Hargrett, David Upshaw and Executive Director Keisha Hester. Vice-President Katrina Arnold was absent. A quorum was present.

Under ***Approval of Items Discussed in Closed Session***,  
The ***Thursday, July 27th, 2017, 7:00 pm Regular Board Meeting Minutes-Closed Session Minutes*** were approved as circulated.

The Board discussed the request for proposal (RFP) for legal services released.

President Eric Cummings motioned to adjourn at 8:05 pm.

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President, Eric Cummings

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Secretary, Robert Jones

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Date

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Approved Date