



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

**Library Board of Trustees  
Special Meeting Agenda  
Thursday, February 22, 2018, 7:30 pm**

**1. Call to Order/Roll Call**

**2. Public Comment**

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public\*.

**3. Approval: General Contractor for Construction Project--Poulos, Inc. - \$5,381,000.00**

Roll Call Vote: Dewberry Architects completed the bid process and have made a recommendation for the General Contractor to spearhead our renovation and addition construction project to commence in March 2018. Poulos, Inc. was the lowest bidder at the conclusion of the open bidding process.

**4. Approval: EPI for Clean Construction and Demolition Debris Sampling and Construction Materials Testing - \$20,165.30**

Roll Call Vote:

- A. **Clean Construction and Demolition Debris Sampling (\$2,680.00):** The EPA requires any soil being removed from the site during construction to be tested for any contaminants so that it can be disposed of in a proper location. If the soil is clean it can go to landfill A, if the soil is determined to be contaminated, it will have to go to landfill B and have a special disposal permit. The CCDD testing will tell us if the soil is clean or contaminated. This test will have to be done before any dirt can leave the site.
  - B. **Construction Materials Testing (\$17,485.30):** During construction, several tests are typically done to ensure that materials and construction is up to our standards. Typically we see the concrete tested to make sure it has the proper air ratio and will cure to the proper compressive strength, a sampling of steel connections are tested to ensure that they are properly secured, subgrade is tested to make sure that we have the correct bearing density, etc, etc. These tests will be done at different times across the duration of construction.
- 5. Approval: Executive Director's Purchasing Authority for Construction Project**  
Roll Call Vote: It is recommended that the Executive Director's signing authority be extended greater than current policy in order to accommodate change orders during the construction project.
- 6. Approval: Release of Request for Proposal (RFP) for RFID Conversion Project**  
Roll Call Vote: Versatile Technologies has reviewed the technical specifications for the RFID RFP in order for us to search for a provider.
- 7. Reminder: Groundbreaking Ceremony**  
Friday, March 2, 2018, 11:00 am

- 8. Reminder: Budget Workshop and Board Retreat**  
Saturday, March 3, 2018, 9:00 am
- 9. Adjournment**