

**BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
ADMINISTRATIVE COMMITTEE MEETING MINUTES
December 13, 2013**

Call to Order/Roll Call

Committee Chair Roberta McGill called the meeting to order at 3:33 p.m. with the following members present:

Robert Jones

Roberta McGill

Absent: Linda Dupree (arrived at 3:45 p.m.)

Also present: Melissa Gardner, Executive Director

Pledge Allegiance

Public Comment: No member of the public was present.

Trustee Jones moved and seconded by Trustee McGill to discuss the Appeal by Princess Dempsey in regards to use of the meeting room.

Trustee McGill read the Broadview Public Library District (BPLD) Appeal Process.

This meeting room appeal comes before the Administrative Committee on the request for reconsideration of the decision according to BPLD policy, filed by Princess Dempsey (Dempsey Staffing) on November 5, 2013. Ms. Dempsey's request for review states she has a partnership with the BPLD and the decision made by the president of the board to suspend her programs and meeting room privileges violated BPLD meeting room use policy.

BPLD Board President emailed the director on September 27, 2013 concerning usage of the library meeting room by businesses that may not be qualified and possible liability issues. The President then requested the library not extend a courtesy of the meeting room to Dempsey Staffing Firm. The executive director notified Ms. Dempsey by telephone on this date.

On November 4, 2013, a written notification was sent to Ms. Dempsey via email.

The committee reviewed and discussed the BPLD current meeting room policies and procedures, program policy and gather facts through testimony and other evidence.

**BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
December 19, 2013**

1. Call to Order/Roll Call:

A special board meeting of the Broadview Public Library District Board of Trustees was held on December 19, 2013. The meeting was called to order at 6:55 p.m. by President David Upshaw.

Roll Call:

Donna Barber – Present
Linda DuPree – Present

Roberta McGill - Present
David Upshaw - Present

Absent:

Katrina Arnold
Robert Jones
Michael Wideman

Also Present:

Melissa Gardner - Executive Director

2. Pledge of Allegiance

3. Public Comment – None

Note: Trustee Robert Jones arrived at 7:00 p.m.

4. Property Tax Appeal Board (PTAB)

Trustee Barber moved and seconded by Trustee Jones to adopt the Resolution authorizing intervention in 2011 Tax Year Appeal before the State of Illinois Property Tax Appeal Board.

Roll Call:

Katrina Arnold – absent
Donna Barber – aye
Linda Dupree – aye
Robert Jones - aye

Roberta McGill - aye
David Upshaw - aye
Michael Wideman - absent

Motion carried. 5 Ayes 0 Nays 0 Abstain 2 Absent

Broadview Public Library District Board of Trustees

Special Meeting Minutes 12/19/2013

APPENDIX

Appendix A Memorandum, December 17, 2013, Re: Meeting Room Appeal Recommendations can be found on file at the Broadview Public Library District.