



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

**Library Board of Trustees  
Regular Meeting Agenda  
Thursday, April 27, 2017 – 7:00 pm**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Moment Of Silence**
- 4. Approval of Agenda**

**5. Community Events and Announcements**

Any person from the public, Board of Trustees or Executive Director can bring forth information regarding events or announcement occurring in our community.

**6. Public Comment**

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public\*.

**7. Approval of Minutes**

- a. Regular Board Meeting – Thursday, March 23, 2017 at 7:00 pm

**8. Officer Reports**

- a. Treasurer
  - i. Presentation of Expenditures:

	<u>March 2017</u>
Payroll Expenditures	\$ 43,897.45
Checks Expenditures	<u>\$ 35,066.16</u>
	\$ 78,963.61

**9. Committee Reports**

- a. None

**10. Old Business -- None**



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## 11. New Business

### A. **Approval:** FY2018 Budget & Appropriation

Roll Call Vote: Approval of FY2018 Budget & Appropriation for the Broadview Public Library District after the public posting of budget for 30 days

### B. **Approval:** Levy Ordinance

Roll Call Vote: Approval of FY2018 .02 Maintenance, Repairs and Alteration of Library Building and Equipment Levy

### C. **Approval:** Resolutions

Roll Call Vote: Approval of the following resolution for closed session minutes

- Resolution 2017-06 - Resolution Closed Session Minutes – Keep minutes from May 2015 – October 2016 closed due to ongoing litigation

### D. **Information:** Annual Trustee Banquet – May 12, 2017

Information regarding the upcoming Annual Trustee Banquet (\$50 per attendee)

### E. **Information:** Tally of total cost spent on March 2017 attended conferences

Information on what was budgeted and spent on conferences attended in March 2017

<u>Conference</u>	<u>Attendee</u>	<u>Approved Spend</u>	<u>Actual Spend</u>
• SXSWedu Conference	Executive Director Hester	\$2,000	\$1,493.62
• ATLAS Director’s Retreat	Executive Director Hester	\$250	\$240.17
• IL Youth Service Institute	Youth Librarian Janyce Simmons	\$850	\$648.68
• Legislative Meet-Up	Director and Board Trustees	\$320	\$320

### F. **Approval:** Conferences – Total \$100

Roll Call Vote: Approval of the following conferences that will be used against the board approved conferences budget allotment for fiscal year 2017:

- |                                     |                                     |       |
|-------------------------------------|-------------------------------------|-------|
| • Targeting Autism Forum Conference | Attendee: Executive Director Hester | \$0   |
| • Directors University              | Attendee: Executive Director Hester | \$100 |

## 12. Executive Director Report

Dispense of reading of report – Comments or questions by Board Trustees

## 13. Closed Session:

Motion to adjourn to closed session pursuant to 5ILCS Section 2(c) (11) Litigation.

## 14. Approval of Items Discussed in Closed Session

## 15. Adjournment