



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

**Library Board of Trustees
Regular Meeting Agenda
Thursday, May 24, 2018, 7:00 pm
Schroeder Park District Board Room
2600 S. 13th Ave. | Broadview, IL 60155**

1. Call to Order/Roll Call

2. Approval of Agenda

3. Community Events and Announcements

Any person from the public, Board of Trustees or Executive Director can bring forth information regarding events or announcement occurring in our community.

4. Public Comment

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public*.

5. Approval of Minutes

- a. Regular Board Meeting – Thursday, March 29, 2018, 7:00 pm
- b. Special Board Meeting - Tuesday, April 10, 2018, 7:00 pm
- c. Special Board Meeting - Tuesday, April 26, 2018, 6:30 pm

6. Officer Reports

- a. Treasurer
 - i. Presentation of Expenditures:

	March 2018	April 2018
Payroll Expenditures (Salary, IMRF, Social Security, Health Benefits)	\$45,199.71	\$48,561.25
All Other Expenditures	\$52,551.80	\$595,826.93
Totals	\$97,751.51	\$644,388.18

7. Committee Reports

- A. Personnel: Approval - Executive Director's Job Description

8. Old Business

- A. Approval: Special Board Meeting Minutes – Thursday, February 22, 2018, 7:00 pm
- B. Approval: Salary Project (remove from consideration)
- C. Approval: Board Bylaws Revision for Meeting Recording and Minutes(remove from consideration)
- D. Discussion: Electronic only board packets (remove from consideration)
- E. Approval: PTAB Intervention Decision for Target: Intervention Recommended - \$9,100 (Decision due May 14, 2018)

9. New Business

- A. Approval: FY19 Budget and Appropriations Ordinance
- B. Approval: PTAB Intervention Decision for Old Second National Bank: No Intervention - \$4,100 (Decision due June 8, 2018)
- C. Approval: PT Man Youth Summer Initiative Agreement
- D. Approval: Tutor.com Contract
- E. Approval: OCLC Contract
- F. Approval: Non-Resident Library Card Ordinance

10. Trustee Education

- A. Discussion: Personnel Chapters from *Illinois Public Library Trustee Manual and Serving Our Public 3.0*
- B. Next regular meeting: Illinois Public Library Trustee Manual Reading: Strategic Planning
- C. Serving Our Public 3.0 Reading--none

11. Information

- A. Public Library Association Conference Reports and Financial Recap
- B. FOIA Request - Sulema Griffin, Sheet Metal Works
- C. FY2018 Per Capita Grant Award - \$9,915.00
- D. Construction Updates

12. Executive Director Report

Dispense of reading of report – Comments or questions by Board Trustees

13. Closed Session

- A. 5 ILCS 120/2(c)(11):Litigation
- B. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes
 - i. Regular Board Meeting - Thursday, March 29, 2018
 - ii. Special Board Meeting - Tuesday, April 10, 2018

14. Approval of Items Discussed in Closed Session

- A. Minutes - Regular Board Meeting - Thursday, March 29, 2018
- B. Minutes - Special Board Meeting - Tuesday, April 10, 2018

15. Election of Officers

- A. President*
- B. Vice President
- C. Treasurer
- D. Secretary

16. Appointment of Committees by President

- A. Administrative

- B. Finance
- C. Personnel
- D. Facilities

17. Message from the President

18. Adjournment