



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

THE BROADVIEW PUBLIC LIBRARY DISTRICT REGULAR BOARD MEETING MINUTES – OPEN SESSION THURSDAY, JANUARY 25, 2018, 7:00 PM

A Regular Board Meeting of The Broadview Public Library District Board of Trustees was held on Thursday, January 25, 2018. President Eric Cummings presided over the meeting, also present was Vice-President Katrina Arnold, Secretary Robert Jones, Treasurer Marquetta Smith and Executive Director Keisha Hester. Trustees Judy Hargrett and David Upshaw were absent. A quorum was present; the meeting was called to order at 7:00 pm.

Note: Trustee David Upshaw arrived at 7:21 pm

Under ***Community Events and Announcements***,

- Vice-President Katrina Arnold mentioned of building a partnership between Proviso East committees, parents and the community to share the word of library services that could better benefit students and Spanish speaking students who may need tutoring.
- Director Keisha Hester informed the board of the pre-bid construction meeting turnout. She also briefed the community and board of the Groundbreaking Ceremony that would take place on Friday, March 2nd, 2018 if weather permitted.
- Treasurer Marquetta Smith relayed information of memorial services for Broadview Village Trustee Tara Brewer.

Under ***Approval of Minutes***,

- The ***Thursday, November 16, 2017, 7:00 pm Regular Board Meeting Minutes***

conference attendance and continuing education for staff and trustees. The motion was approved as read: **Six (6) Ayes and One (1) Absent.**

- Secretary Robert Jones motioned for approving the sexual harassment ordinance and non-discrimination policy. The motion was approved as read: **Five (5) Ayes, One (1) Absent and One (1) Abstain.**
- Vice President Katrina Arnold motioned for approval of discontinuing the Non-Resident Internet Usage fee as of March 1, 2018. The motion was approved as read: **Six (6) Ayes and One (1) Absent.**

Under **Information,**

- President Eric Cummings reminded trustees that they should be receiving a reminder to complete their statement of economic interest by May 1, 2018.
- President Eric Cummings updated the board that the Lindop Digital Library Card Intergovernmental Agreement was approved and signed, thus being put into implementation.
- Executive Director Hester relayed information about the Project Outcome results report.
- President Eric Cummings chose to omit the Budget Workshop Cancellation.
- President Eric Cummings directed the trustees to the Library Journal Director's Summit final cost report located in their packet.
- President Eric Cummings shared a Thank You letter from Mr. Robert Payne and the Broadview Food Pantry thanking BPLD for their contribution to the community.
- President Eric Cummings communicated to the board that the Per Capita Grant for FY 2018 had been filed.

Under **Executive Director Report,**

The Board requested that in addition to the monthly Director's Report that Director Hester give a brief presentation at the monthly board meeting.

Secretary Robert Jones motioned to go into **Closed Session at 8:14 pm.**

No objections were made to the motion. The motion was approved.

Present was President Eric Cummings, Vice-President Katrina Arnold, Secretary Robert Jones, Treasurer Marquetta Smith, Trustee Maxine Johnson, Trustee David Upshaw, and Executive Director Keisha Hester. Trustee Judy Hargrett was absent. A