

**ORDINANCE NO. 2024-02**

STATE OF ILLINOIS)

COUNTY OF COOK)

**SECRETARY'S CERTIFICATE**

I, Willie Akins, the duly qualified and acting Secretary of the Board of Library Trustees of the Broadview Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF THE BROADVIEW PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025.**

Adopted at a meeting of said Board of Trustees held on the 22<sup>nd</sup> day of August, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand this 22<sup>nd</sup> day of August 2024.

Willie Akins  
Acting Secretary, Board of Trustees  
Broadview Public Library District

**ORDINANCE NO. 2024-02**

**ORDINANCE PROVIDING FOR BUDGET & APPROPRIATIONS OF THE BROADVIEW PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.**

WHEREAS, THE Board of Library Trustees of the Broadview Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty [30] days prior to final acting thereof, and

WHEREAS, a Public Hearing was held as to such Budget on the 22<sup>nd</sup> day of August 2024, and notice of such hearing was given at least thirty [30] days prior thereto as required by law, and all other legal requirements have been complied with:

NOW THEREFORE, be it ordained by the Board of Library Trustees of the Broadview Public Library District, Cook County, Illinois, as follows:

**SECTION 1:** That the fiscal year of this library district is hereby fixed to begin on July 1, 2024, and end on June 30, 2025.

**SECTION 2:** That the following Budget containing an estimate of the amount available and:

expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year and the sum of \$1,781,073 [One million seven hundred eighty one thousand seventy three dollars] or as much thereof as may be authorized by law, is hereby appropriated for the purposes of the Broadview Public Library District, hereinafter specified for said fiscal year.

**GRAND TOTAL OF BUDGET & APPROPRIATION:**

SECTION 3: Funds in the total amount of \$1,781,073.00 are hereby appropriated for library district purposes.

SECTION 4: This ordinance is effective upon adoption.

ADOPTED this 22<sup>nd</sup> day of August, 2024 pursuant to a roll call as follows:

AYES: 6  
NAYS: 0  
ABSENT: 1

David Upshaw  
President, or Designated Officer  
Broadview Public Library District

ATTEST:

Willie Akins  
Acting Secretary  
Broadview Public Library District

<b>BUDGET &amp; APPROPRIATIONS</b>		<b>FY2024</b>	<b>FY2025</b>	
<b>Acct No.</b>		<b>INCOME</b>	<b>PROJECTIONS</b>	<b>NOTES</b>
	<b>GENERAL FUND INCOME</b>			
1140100	Real Estate Taxes	\$1,587,981	\$1,550,000	
1140200	Corporate Replacement Taxes	\$212,279	\$50,000	
1540000	Audit Fund	\$4,723	\$4,900	
2040000	Bond & Interest Fund	\$281,238	\$282,000	
2540000	Building Maintenance Fund	\$56,626	\$57,000	
3240000	FICA Fund	\$45,822	\$46,000	
3040000	IMRF Fund	\$59,445	\$60,000	
3540000	Liability Insurance Fund	\$13,749	\$14,000	
4540000	Special Reserve Fund	\$4,148	\$4,000	
5040000	Unemployment Fund	\$1,993	\$1,000	
5540000	Workers Comp Fund	\$1,495	\$1,400	
1140400	All Grants	\$11,797	\$11,877	
4040500	Interest & Dividends	\$35,762	\$38,000	
4040000	Library Project	\$0	\$0	
1240000	Working Cash	\$8,139	\$9,000	
1141000	Patron Generated Usage Fees	\$2,706	\$2,800	Copier/Printing/Fax/Lost Book Fees
1141450	Donations	\$0	\$50	
1149000	Miscellaneous Revenues	\$0	\$0	
	<b>TOTAL General Fund Income</b>	<b>\$2,327,903</b>	<b>\$2,132,027</b>	

Budget & Appropriations Ordinance 2024-02 for Fiscal Year 2025  
Broadview Public Library District

<b>BUDGET &amp; APPROPRIATIONS</b>		FY2024		FY2025		BUDGET	NOTES
Acct No.		BUDGET	APPROP.	BUDGET	APPROP.	CHANGE	
<b>PAYROLL &amp; BENEFITS</b>							
1150101	Wages	\$670,051	\$703,992	\$701,558	\$736,636	4.70%	
3050200	IMRF	\$52,245	\$54,857	\$30,858	\$32,191	-41.32%	
3250100	FICA Tax	\$51,259	\$53,822	\$53,287	\$55,930	3.92%	
1150400	Staff Bonuses	\$5,000	\$5,250	\$5,000	\$5,250	0.00%	
1150500	Health/Life Insurance	\$78,499	\$82,424	\$105,272	\$110,536	34.11%	
3554436	Workers Comp	\$1,500	\$1,575	\$1,500	\$1,575	0.00%	
5059100	Unemployment	\$1,000	\$1,050	\$1,000	\$1,050	0.00%	
	<b>TOTAL Payroll &amp; Benefits</b>	<b>\$859,554</b>	<b>\$902,969</b>	<b>\$898,255</b>	<b>\$943,168</b>	<b>4.50%</b>	
<b>TALENT DEVELOPMENT</b>							
1154115	Workshops & Conferences	\$5,000	\$5,250	\$5,000	\$5,250	0.00%	
1154130	Travel & Mileage	\$1,000	\$1,050	\$1,000	\$1,050	0.00%	
1154135	Staff Memberships	\$5,000	\$5,250	\$5,000	\$5,250	0.00%	
1150450	Staff Recognition	\$1,200	\$1,260	\$2,300	\$2,415	91.67%	
1154125	Tuition Reimbursement	\$33,000	\$34,650	\$33,000	\$34,650	0.00%	
	<b>TOTAL Talent Development</b>	<b>\$45,200</b>	<b>\$47,460</b>	<b>\$46,300</b>	<b>\$48,515</b>	<b>2.43%</b>	
<b>MATERIALS</b>							
1151165	Print	\$40,000	\$42,000	\$40,000	\$42,000	0.00%	
1151170	Audio/Visual	\$10,000	\$10,500	\$10,000	\$10,500	0.00%	
1151175	Periodicals	\$5,000	\$5,250	\$5,000	\$5,250	0.00%	
1151150	Ebooks	\$8,000	\$8,400	\$8,000	\$8,400	0.00%	
1151185	Databases	\$20,000	\$21,000	\$20,000	\$21,000	0.00%	
1151300	Materials Processing	\$6,000	\$6,300	\$6,000	\$6,300	0.00%	
	<b>TOTAL Materials</b>	<b>\$89,000</b>	<b>\$93,450</b>	<b>\$89,000</b>	<b>\$93,450</b>	<b>0.00%</b>	
<b>EVENTS</b>							
1152025	Events & Programming	\$12,000	\$12,800	\$12,000	\$12,600	0.00%	
1152035	Marketing & Promotion	\$12,400	\$13,020	\$12,400	\$13,020	0.00%	
	<b>TOTAL Events</b>	<b>\$24,400</b>	<b>\$25,820</b>	<b>\$24,400</b>	<b>\$25,620</b>	<b>0.00%</b>	
<b>LIBRARY BOARD</b>							
1154120	Training	\$500	\$525	\$500	\$525	0.00%	
1154117	Conferences	\$7,000	\$7,350	\$7,000	\$7,350	0.00%	
1155100	Recording Secretary	\$3,000	\$3,150	\$3,000	\$3,150	0.00%	
1155650	Strategic Partner Donations	\$14,000	\$14,700	\$14,000	\$14,700	0.00%	
1054160	Travel & Mileage	\$2,000	\$2,100	\$2,000	\$2,100	0.00%	
1154155	Memberships	\$1,500	\$1,575	\$1,500	\$1,575	0.00%	
	<b>TOTAL Library Board</b>	<b>\$28,000</b>	<b>\$29,400</b>	<b>\$28,000</b>	<b>\$29,400</b>	<b>0.00%</b>	
<b>ADMINISTRATION</b>							
1154410	Office Supplies/Library Equipment	15,000	\$15,750	15,000	\$15,750	0.00%	
1155150	Accounting Services	\$14,000	\$14,700	\$14,000	\$14,700	0.00%	
1154500	Bank Service Charges	\$250	\$263	\$250	\$263	0.00%	
1150900	Payroll Service Fees	\$1,000	\$1,050	\$1,000	\$1,050	0.00%	
1155500	Human Resource Services	\$3,000	\$3,150	\$3,000	\$3,150	0.00%	
1155250	Grant & Fund Consultant	\$12,000	\$12,600	\$12,000	\$12,600	0.00%	
1154420	Postage	\$2,000	\$2,100	\$2,000	\$2,100	0.00%	
1155350	Legal Fees	\$10,000	\$10,500	\$10,000	\$10,500	0.00%	
1154430	Legal Notices & Ads	\$3,500	\$3,675	\$3,500	\$3,675	0.00%	
1154230	Copier Services	\$12,500	\$13,125	\$12,500	\$13,125	0.00%	
1155505	Executive Director's Discretionary	\$2,000	\$2,100	\$2,000	\$2,100	0.00%	
1550000	Auditor	\$6,000	\$6,300	\$6,000	\$6,300	0.00%	
3550100	All Insurance	\$36,945	\$38,792	\$50,000	\$52,500	35.34%	
	<b>TOTAL - Administration</b>	<b>\$118,195</b>	<b>\$124,105</b>	<b>\$131,250</b>	<b>\$137,813</b>	<b>11.05%</b>	
<b>BUILDING MAINTENANCE</b>							
1154440	All Utilities	\$50,000	\$52,500	\$52,000	\$54,600	4.00%	
1154445	Phona/VOIP/Internet	\$11,000	\$11,550	\$12,000	\$12,600	9.09%	
2550110	Janitorial Services	\$35,000	\$36,750	\$35,000	\$36,750	0.00%	
2550100	Building Servicing Agreements	\$70,000	\$73,500	\$81,500	\$85,575	16.43%	
	<b>TOTAL Building Maintenance</b>	<b>\$166,000</b>	<b>\$174,300</b>	<b>\$180,500</b>	<b>\$189,525</b>	<b>29.52%</b>	
<b>TECHNOLOGY</b>							
1154210	Swan Consortium	\$24,704	\$25,939	\$23,000	\$24,150	-6.90%	
1154215	Computer Software	\$10,000	\$10,500	\$10,000	\$10,500	0.00%	
1154220	Tech Hardware	\$11,500	\$12,075	\$11,500	\$12,075	0.00%	
1154235	IT Contractual	\$15,000	\$15,750	\$15,000	\$15,750	0.00%	
1154245	Website Maintenance	\$5,000	\$5,250	\$5,000	\$5,250	0.00%	
	<b>TOTAL Technology</b>	<b>\$66,204</b>	<b>\$69,514</b>	<b>\$64,500</b>	<b>\$67,725</b>	<b>-2.57%</b>	
<b>LIBRARY PROJECT</b>							
4050100	Building Construction Contingency	\$50,000	\$52,500	\$50,000	\$52,500	0.00%	
	<b>TOTAL Library Project</b>	<b>\$50,000</b>	<b>\$52,500</b>	<b>\$50,000</b>	<b>\$52,500</b>	<b>0.00%</b>	
<b>DEBT SERVICE</b>							
2050200	Bond Principal, Interest, & Fees	\$268,868	\$268,868	\$268,868	\$268,868	0.00%	
	<b>TOTAL Library Project</b>	<b>\$268,868</b>	<b>\$268,868</b>	<b>\$268,868</b>	<b>\$268,868</b>	<b>0.00%</b>	
	<b>TOTAL</b>	<b>\$1,715,421</b>	<b>\$1,788,186</b>	<b>\$1,781,073</b>	<b>\$1,856,683</b>	<b>3.83%</b>	

NOTE: I made appropriation generally 105% of budget. Budget is our expected expenditures. Appropriation is the maximum amount we are authorized to spend if additional money comes in (for example, we receive more interest than expected or the corporate replacement tax is higher than expected like it was in the past year).